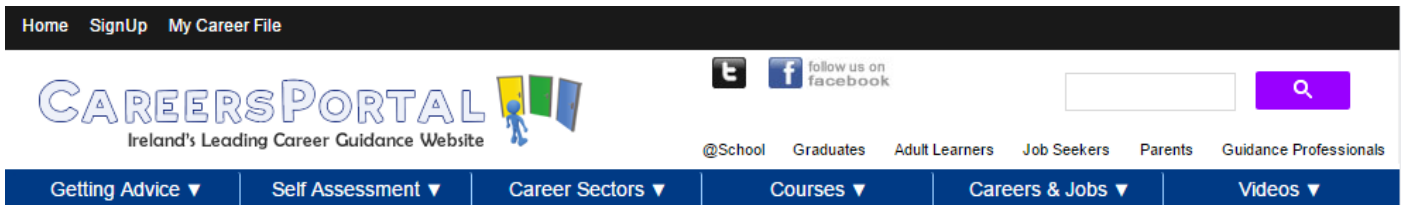




Useful Resources for Jobseekers



[About www.careersportal.ie](#)

Our mission is to provide the most up to date career information to users in an integrated, innovative, supportive and engaging manner. CareersPortal.ie provides a gateway to the most useful information available to those needing or providing career guidance.

[Members Area – the Career File](#)

To get the most out of the site registration is recommended. This allows users to take the self-assessments and save information that helps with career planning. When someone registers, they create their own **Career File**.

[Registration](#)

This is simple and quick.


Start by **Signing up** to CareersPortal.ie (note that this is a completely *free* service). The sign-up button is located on the top left hand corner on the black bar on all pages.

Home SignUp My Career File


We recommend using your current e-mail address and create a new password for CareersPortal. *Take a note of this information for future use.* Apart from your name, email and password, you will be asked to select a Community that best describes you – at **school**, at **college** or an **adult learner** or **job seeker**.

Your **Career File** will look something like this:

Members Page







Account Details



Adult Learner Resources

- My Apps...


Start your career research using the Apps below - they can help you focus your attention on careers that match your interests and personality. Use the CareerPad to take notes or save any material you find useful during your research.




Career Sectors Interest Profiler Personality Career Notepad

+ My Profile...

+ My Career Library...



Online editor
europass
CV & Cover Letter Creator



Events Further Ed (FET)
Higher Ed (HET)

3 December
Royal College of Surgeons -
Graduate Entry Medicine Open
Day

14 January
Pulse College - January Open
Event at Dublin & Galway
Campuses - Sat 14th Jan 12pm

17 January
IT Sligo - Open Evening

1 April
IT Sligo - Open Day 2017

[View all \[4\]](#)

The Apps:

The Apps or activities above are helpful in developing a fuller perspective on yourself and you can use this information to inform the next steps you take on your career journey. (Note: you can complete these via any mobile device). The **Interest Profiler** is very useful in helping you find your top three interest areas (from a list of 8) and how they match with jobs and courses in Ireland. It is not a test, rather a short assessment that generates a full 8-page career/job matching report, other reports include course matching list based on your top three interest areas identified by the app.

Jobseeker Section

The Job Seeker area of the CareersPortal website is designed to meet the needs of the unemployed or those considering changing their job or career path.

Below is an overview of the menu that is available in the jobseeker section:



This area contains resources and tools to help people along their journey to new employment. Clients seeking employment will find many of the resources here to be of value.

The jobseeker area is designed to bring together in one place, on the available and relevant sources of information and supports specific to job seekers (including links to the INOU), in an easy to navigate menu system.

Jobseekers can be shown how to use these tools to inform their job research. The section additionally allows them to explore current job vacancies and to access daily live career news updates.

The jobseeker section is interconnected across up skilling, retraining, volunteering and return to learning opportunities, alongside a comprehensive occupations database and informative jobholder interviews.

Jobholder Interviews and Videos

These interviews are with people working in different jobs throughout Ireland. Clients can view interviews about a jobholder's day and their career development, questions about their current job, and the level of education and training they undertook to work in their chosen sector.

