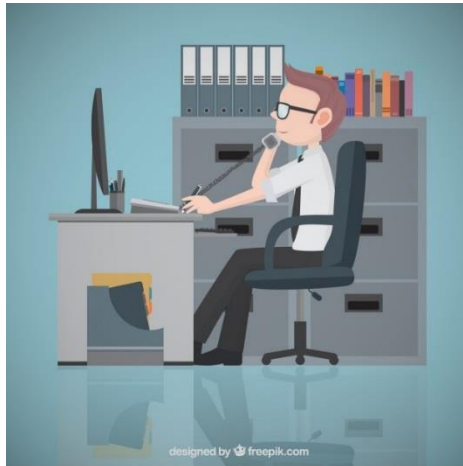




COMMUNITY EMPLOYMENT WITH THE INOU

Are you long-term unemployed?
Have you thought about work experience and training with
a transitional work programme?

**The INOU CE scheme is currently recruiting an
Afternoon Receptionist/Administrator Assistant in Dublin 1**



A pivotal role in the INOU providing front of house reception services including receiving visitors, answering the telephone and logging calls for the Welfare Information section.

Good computer and interpersonal skills an advantage.

This is a Community Employment position and full training will be given.

Ask your Intreo officer to refer you using the vacancy code CES-2062703

Contact: INOU CE Supervisor: 01 856 0088 / admin@inou.ie.